

## Guide to using Project Specific Requirements (PSRs)

### Purpose

This guideline provides information and assistance for In-house technical staff in the preparation of Project Specific Requirements (PSRs).

### Project Specific Requirements (PSRs)

Any additional work or specific requirements for the project specification is comprised in the PSRs. This is the opportunity to change or amend the standard specification to suit the project.

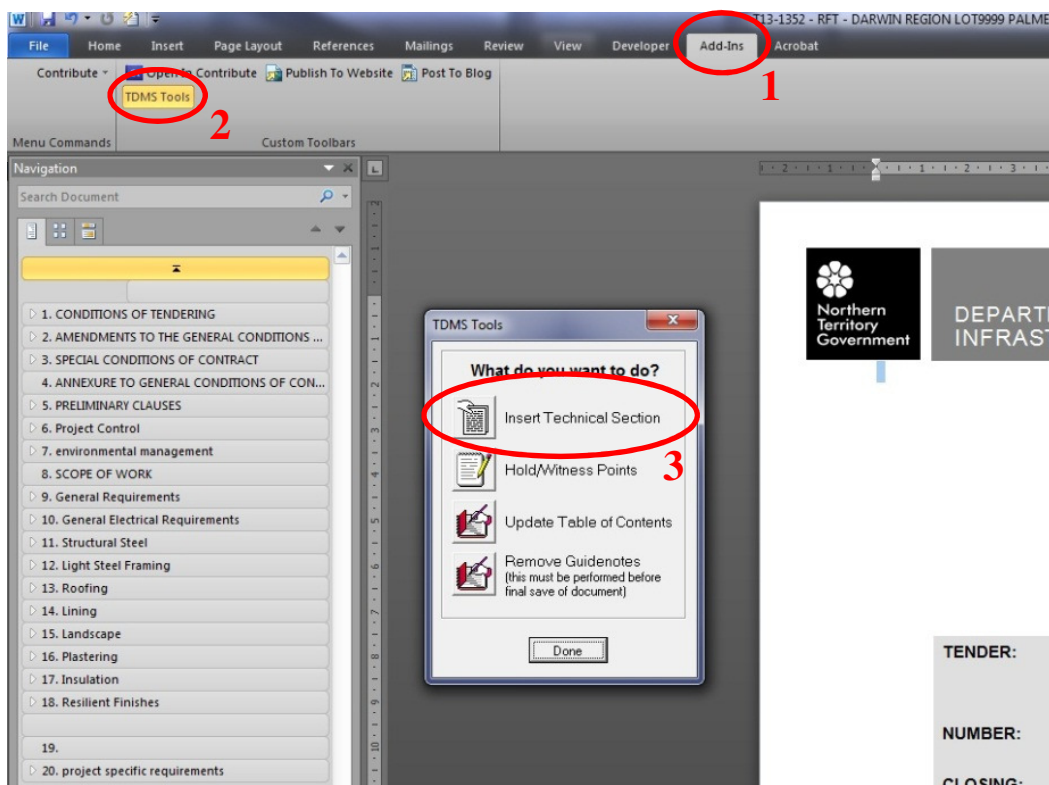
The Standard Specification Reference Text **MUST** be called up in the RFT/RFQ. An appropriate place to do this is in the first clause in Preliminaries.

The PSRs are to be read in conjunction with the reference specification applicable to the project. The purpose of the PSRs is to qualify or amend clauses in the Standard Specification Reference Text and to make selections where necessary.

Current versions of the Standard Specifications for Road Maintenance and Small Building Work are electronically available at: <https://infrastructure.nt.gov.au/specification-services/technical-specifications>

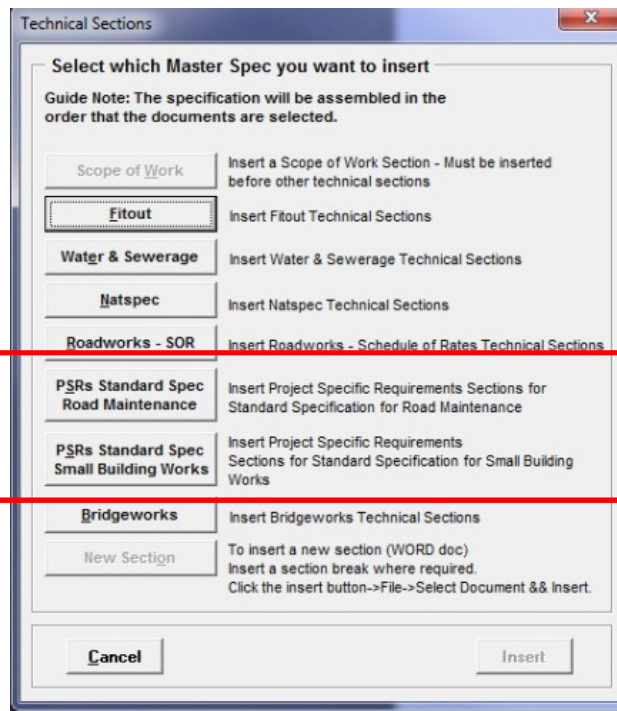
### TDMS and Use

Below is the process to insert PSRs once the RFT is compiled and a Standard Specification has been referenced.



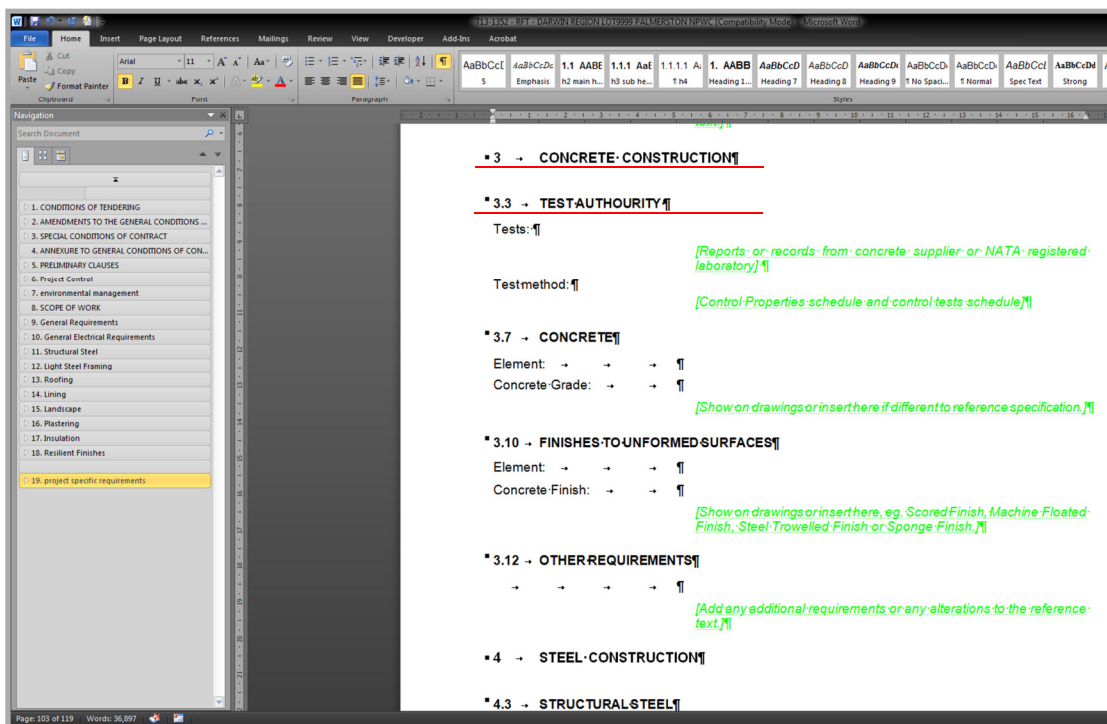
1. Click- Add-Ins,
2. Click-TDMS Tools
3. Select- Insert Technical Section
4. Select the PSR required for the referenced Specification

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Within the technical Section there is the option to select the PSRs for- Standard Specification for Road maintenance OR Standard Specification for Small Building Works. Select the applicable specification PSR for the project.

5. Click OK and DONE – the applicable PSRs are inserted.



### Clause numbers

The clause numbers in the Project Specific Requirements refer back to the relevant clause and section in the Referenced Standard Specification.

The green hidden texts are guide notes to assist you to enter the required information. Delete the clauses that are not required in the remainder of the project and coordinate the PSRs with the project specification (RFT/RFQ) and drawings.

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**Benefits:**

- The PSR is a convenient way to inform contractors about the selections, changes and important information regarding the project.
- Any provision in the Project Specific Requirements overrides any conflicting provision in the Standard Specification which is referenced.
- Technical staff can include additional requirements which are not included in the Standard Specification in the PSR.

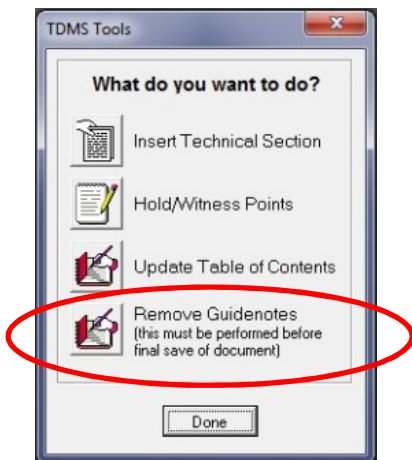
**Example:**

Below is a PSR section referenced from the Standard Specification for Small Building Works in regards to Concrete Construction. A test is required either from a NATA registered laboratory or from the concrete supplier. There is also other specific or additional information in Other Requirements. The standard specification does not provide information for specific projects which is why there is the opportunity to use the PSRs to tailor the specification to suit project.

<p><b>3 CONCRETE CONSTRUCTION</b></p> <p><b>3.3 Test authority</b> [Reports or records from concrete supplier or NATA registered laboratory]</p> <p>Tests: Provide manufacturer's test certificates for quality of cement, aggregate and reinforcement and all dockets to Superintendent.</p> <p><b>3.14 Other Requirements</b> [Add any additional requirements or reference text]</p> <p>Do not use chemical admixtures without obtaining prior written approval from the Superintendent.</p>
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**Tips:**

- The PSRs clause numbers should coincide with the specification clause numbers. Check as there may be system errors.
- When printing for the RFT, do not print “Hidden” text commentary. Delete All hidden text. Guide notes are intended as a guide only and are hidden text. Use the TDMS tools to delete guide notes when editing of the RFT/RFQ is complete.



For further assistance, contact Specification Services: [Specification.Services@nt.gov.au](mailto:Specification.Services@nt.gov.au)

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